

Model Policy: Moonlighting

Why you need this policy:

Employees may hold other jobs that have the potential to interfere with their work at the practice.

How this policy helps you:

This policy reminds employees about their responsibility to the practice.

How to use this policy:

Modify this policy for your medical practice, as needed.

Note: In some states it is illegal to prohibit moonlighting—and in general, this is not recommended. If in doubt, consult an attorney.

THIS POLICY AND HUNDREDS MORE AVAILABLE AT <http://medicalofficemgr.com>.

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Employees of ABC Medical Practice may decide to seek employment outside their regular working hours. The practice has no objection to this type of work when it does not interfere with job performance or attendance at ABC Medical Practice, and when an employee does not work for a vendor, patient or competitor so as to create a conflict of interest in employment.

All employees will be judged by the same performance standards and will be subject to ABC Medical Practice's scheduling demands, regardless of any existing outside work requirements.

If ABC Medical Practice determines that an employee's outside work interferes with job performance or the ability to meet the requirements of the practice as they are modified from time to time, the employee may be asked to terminate the outside employment if he or she wishes to remain with the practice.

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